

**AGENDA**  
**REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**FRANKLIN MIDDLE SCHOOL AUDITORIUM**  
**MARCH 15, 2012 – 6:30 P.M.**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mrs. Teletha A. Brown, President  
Mr. Delvin Burton  
Mrs. Nancy LaCorte  
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy  
Mrs. Julia Presley, Vice President  
Mr. Richard Seamon  
Ms. Keisha Smith-Carrington

Student Liaisons  
Niti Patel  
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary  
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction  
Ms. Gail Reichg, Director of Personnel  
Mr. Henry Sherren, Director of Pupil Personnel Services  
Mr. Orvyl Wilson, Director of School Management and Student Advocacy  
\_\_\_\_ Members of the Public

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011 and March 8, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**DISTRICT GOALS**

**CURRICULUM AND INSTRUCTION:** *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

**SAFETY AND SECURITY:** *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

**FACILITIES:** *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

**Alternate Location****Confidential Session**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential personnel and negotiations' matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

**Return to open session at 7:30 p.m.**

**I. Superintendent's Report****II. Board President's Report****III. Action to Adopt the Agenda**

Moved

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

**IV. Committee (Chairs) / Liaison Reports**

*(various reports included in the packet)*

**V. Comments From The Public** *(5 minutes per speaker - any topic)***VI. Board Member Remarks****VII. New Business**

<b>R-1 Reports</b>
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Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- |    |   |                         |
|----|---|-------------------------|
| a. | Principals' Reports to the Board of Education | February                |
| b. | Attendance Officer's Report                   | February                |
| c. | Enrollment Report                             | February                |
| d. | Fire Drill Report                             | February                |
| e. | Suspension Report                             | February                |
| f. | HIB Investigation Report                      | Feb. 16 - Mar. 12, 2012 |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

## M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- |    |                   |              |               |
|----|-------------------|--------------|---------------|
| a. | February 23, 2012 | Regular      | Exhibit M-1.a |
| b. | February 23, 2012 | Confidential | Exhibit M-1.b |
| c. | February 28, 2012 | Special      | Exhibit M-1.c |
| d. | February 28, 2012 | Confidential | Exhibit M-1.d |
| e. | March 1, 2012     | Special      | Exhibit M-1.e |

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

## Administration

### A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

**WHEREAS**, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**WHEREAS**, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

*(Exhibit A-1 attached hereto and made a part of the minutes.)*

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**A-2     Revised Policy - 2nd Reading and Adoption**

Moved:

Seconded:

Approve the second reading and adoption of the following revised Policy as detailed in Exhibit A-2 attached hereto and made a part of the minutes: *(Revision to comply with a change in the law.)*

Policy No. 6142.4

Physical Education and Health

\_\_\_\_\_  
Arline     Burton     LaCorte     Lewis     Nagy     Presley     Seamon     Smith-Carrington     Brown

**A-3     2012-2013 School Calendar**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the school calendar for the 2012-2013 school year as detailed in Exhibit A-3 attached hereto and made a part of the minutes.

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Arline     Burton     LaCorte     Lewis     Nagy     Presley     Seamon     Smith-Carrington     Brown

<b>Business Affairs</b>
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**B-1     Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$14,918,288.38 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$236,939.46 for the month of February 2012. (Exhibit B-1.b)

\_\_\_\_\_  
Arline     Burton     LaCorte     Lewis     Nagy     Presley     Seamon     Smith-Carrington     Brown

**B-2     Transfer Of Funds**

Moved:

Seconded:

- a. Approve Account Transfers No. 8 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

\_\_\_\_\_  
Arline     Burton     LaCorte     Lewis     Nagy     Presley     Seamon     Smith-Carrington     Brown

**B-3     Financial Reports**

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a.     Report of the Board Secretary (A-148) (Exhibit B-3.a) (February)
- b.     Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.b) (February)
- c.     Food Service Fund Financial Report (Exhibit B-3.c) (February)

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**B-4     Board of Education Monthly Certification**

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of February 29, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**B-5     Contract Approval**

Moved:

Seconded:

Approve the following:

- a.     Approve a proposal with Educational Information and Resource Center (EIRC), Mullica Hill, New Jersey, to conduct strategic planning activities for an amount not to exceed \$10,200.00 – LEA funded, as detailed Exhibit B-5.a attached hereto and made part of the minutes.

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

<b>Curriculum and Instruction</b>
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**C-1     Out of District Students, School Year 2011-2012**

Moved:

Seconded:

Approve out of district placements for students (Ref. C-1).

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**C-2     Field Trip Destinations**

Moved:

Seconded:

**WHEREAS**, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

**RESOLVED**, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

**RESOLVED**, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**C-3     Preschool Program Plan Update for 2012-2013**

Moved:

Seconded:

Approve submission to the New Jersey Department of Education, Division of Early Childhood Education a One-Year Preschool Program Plan Update for 2012-2013 for former ECPA/ELLI School Districts. The purpose of the one-year preschool program plan update is to provide the Division of Early Childhood Education with the district's implementation plan of the preschool program and associated costs for serving preschool children in the 2012-2013 school year using Preschool Education Aid as detailed in Exhibit C-3 attached hereto and made a part of the minutes. (This plan will replace the district's last approved one-year operational plan from the 2008-2009 school year.)

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

**C-4     Change to Course Titles**

Moved:

Seconded:

Approve the following changes to course titles to commence with the 2012-2013 school year:

	<b><u>From</u></b>	<b><u>To</u></b>
a.	Introduction to Materials Design	Introduction to Woods and Problem Solving (Fall) Woods 1 (Spring)
b.	Architectural Design	Introduction to Architecture
c.	Latin American History	People, Cultures and History of Latin America and the Caribbean

Arline   Burton   LaCorte   Lewis   Nagy   Presley   Seamon   Smith-Carrington   Brown

<b>Personnel</b>
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**P-1     Personnel Report No. 14, dated March 15, 2012**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 14. (Exhibit P-1 attached hereto and made a part of the minutes.)

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

**P-2     Approve F.T.E.A. Successor Agreement**

Moved:

Seconded:

Approve a Memorandum of Agreement for terms of a successor agreement between the Board of Education and the Franklin Township Education Association for the school years 2012-2013 through 2014-2015 as reviewed by the Board of Education in closed session. Terms of the proposed settlement shall remain confidential until approved by both parties.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

**VIII.    Comments From The Public (5 minutes per speaker—any topic)**

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location****Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

**Returned to open session at \_\_\_\_\_ p.m.**

**IX.     Adjournment 10:00 P.M. (In accordance with Bylaw No. 9322)**

Moved:

Seconded:

Action to adjourn.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown